



CPS IS Services Support

[Administrative Services Division](#)

Job Announcement Code: 15-00201

[Printable Job Announcement](#)

Deadline

January 26, 2015

Salary Information

Starting salary is between \$51,114 and \$79,327 per year depending on qualifications. This classification is in pay schedule-range 07-34. A six-month probationary period is required.

Introduction

The Department of Workforce Development is currently seeking a senior information technology professional to serve in the capacity of CPS IS Services Support. This position is part of the Administrative Services Division, Bureau of Information Technology and is physically located at 201 E. Washington Avenue in beautiful downtown Madison.

Job Duties

Under general direction by the Business Operations Services delivery manager for CPS, this position provides advanced technical expertise and support related to the analysis, implementation, maintenance, scheduling and troubleshooting of various systems that CPS supports. This position is responsible for ensuring the continued successful maintenance and enhancement of CPS Systems, by serving as the primary technical liaison between CPS and programming staff. This position serves as the BOS CPS expert in various systems that CPS supports. Systems such as KIDS, UI BENEFITS, WC, eWISACWIS, CARES, FINANCE and other systems as assigned. Job functions include participation in planning, coordinating and scheduling phases of the aforementioned systems—both mainframe and client server side. This position provides assistance to both programming and CPS staff on job scheduling and file maintenance functions. This position maintains comprehensive knowledge of systems software including JCL, DB2, CICS, SDSF, File-Aid, EOS, Control-M/EM, Change Management and ChangeMan. This position provides backup support to Systems as assigned in daily scheduling and backout of ChangeMan packages. This position maintains comprehensive knowledge of backup software/hardware such as NetApp. Work hours are between the ranges of 6am to 4:30pm Monday thru Friday. Hours depend on the business needs of the CPS section. This position requires flexibility with work hours as some Offshift/Weekend support may be assigned when needed.

Required Knowledge, Skills and Abilities

Knowledge of mainframe and multi-platform software: DB2, Oracle, TSO, SDSF, SAS, EA, EE, Control-M, IOA, Control-T, Imaging, TCP/IP, MS Office Suite; PC knowledge for report writing, such as Microsoft office; good communications skills, both verbal and written, to be able to communicate with customers and other BITS staff during high stress situations; ability to lead and train others in the above knowledge and lead projects.

Background Check

Due to the nature of this position, a criminal background check may be conducted prior to making an offer of employment.

How to Apply

You are required to apply and take an examination online. The exam is available at [WiscJobs](#). Before you begin the on-line exam process, please use the "Preview Exam" feature to determine if you are interested in and qualified for this position.

Questions regarding the examination can be directed to Lisa Buske at (608) 266-9310 or LKBJobs@dwd.wi.gov.

Application/examination materials must be completed and finalized on-line by the deadline date. The application materials you submit are considered to be an examination. The materials will be evaluated and scored by a panel of experts, and the most qualified applicants will be invited to participate in the next stage of the recruitment process.

TRANSFER PROCESS: If you are a current classified employee in Wisconsin State Civil Service and your classification is in the same, counterpart or higher pay range of this position OR have reinstatement eligibility to such a position, please submit a resume and cover letter describing your qualifications as they relate to this position, and current classification and pay range to Alexandra Camarao; DWD/HRS; 201 E. Washington Ave; P.O. Box 7946; Madison, WI 53707-7946 or email to ACCJobs@dwd.wi.gov no later than 11:59 PM on the deadline date. We encourage you to verify your eligibility prior to applying as a transfer candidate; ineligible candidates will not be considered.